

ST. MARY'S COUNTY ETHICS COMMISSION

MINUTES OF January 22, 2007

St. Mary's County Governmental Center

Members Present: George E. Baroniak, Chair

Terri L. Holder, Member

Warren Kunz, Member

Susan J. Wolfe, Executive Secretary

Others Present: Charles Wade, Member, Procurement Policy Review Committee

CALL TO ORDER:

The meeting was called to order by Mr. Baroniak at 2:00 p.m.

Ms. Gardner and Messrs. Bush and Goeller were not able to attend the meeting.

Terri Holder was welcomed as the new member of the Commission.

ANNOUNCEMENTS:

Next Meeting. The next meeting will be held on February 5, 2007.

REVIEW/APPROVE MINUTES:

Minutes of January 8, 2007. A motion was made by Mr. Kunz to accept the minutes as written. The motion was seconded and carried.

Executive Session Minutes of January 8, 2007. A motion was made by Mr. Kunz to accept the minutes as written. The motion was seconded and carried.

FINANCIAL DISCLOSURE STATEMENTS:

Ten statements were reviewed and approved. Three statements will be returned due to incomplete information.

UNFINISHED BUSINESS:

FY08 Budget Process. Mr. Baroniak and the Director for Human Resources met to discuss the proposed raise for the Executive Secretary. A decision will be forthcoming.

Revised Ethics Ordinance. Mr. Baroniak spoke with the County Attorney and Robert Hahn, General Counsel, State Ethics Commission about the status of the revised ordinance. Both advised that the Commission accept the revision as approved by the Board of County Commissioners and begin the review process again - leading toward a public hearing and approval. Members will begin the next review as soon as the revised Ethics Ordinance is received

from the County Attorney's office and as soon as all Commission members are present. Special emphasis during the next review cycle will focus on lobbying.

NEW BUSINESS:

Ethics Commission Presentation. Mr. Baroniak noted that the Commission should review the Ethics Ordinance PowerPoint presentation. Ms. Wolfe will bring copies to the next meeting.

PUBLIC COMMENT:

Charles Wade, Member, Procurement Policy Research Committee, expressed concern about the inactivity of that Committee during Calendar Year 2006 and questioned whether he should file a Financial Disclosure statement for that year. After discussion with the Commission, Mr. Wade said he would contact the chair of the Committee, Chief Financial Officer Elaine Kramer, to determine why the revised procurement policy manual has not been sent to the Board of County Commissioners for review and approval and why their committee did not meet during the 2006 Calendar Year. He will report back to the Ethics Commission.

ADJOURNMENT:

A motion was made by Mr. Kunz to adjourn the meeting at 3:36 p.m. The motion was seconded and carried.